

# Calhoun County E9-1-1 Address Application

102 Courthouse Drive – Suite 105 - St. Matthews, SC 29135 - (Phone) 803-874-2679 (Fax) 803-874-1242  
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**On occasion it is necessary to go to the property to issue an address. If so the driveway to the property must be properly marked with a flag. You will be given 48 hours to flag the driveway unless you otherwise notify our office and let us know the property has been flagged or when the property will be flagged for addressing. There is no fee to come to your property and issue the address. However, if this trip finds the driveway has not been properly flagged a \$25 fee will be charged and paid before coming to revisit the property to give the E9-1-1 address. The fee is needed to meet the rising cost of expenses required to have addressing personnel make excessive trips. The E9-1-1 address will be mailed to you. You may contact our office at the above phone number if you need the address immediately.**

Applicant Name \_\_\_\_\_

Applicant Mailing Address \_\_\_\_\_ Phone # \_\_\_\_\_

Resident Name if Different From Applicant \_\_\_\_\_

Landowner's Name if Different from Resident \_\_\_\_\_

Street Name for New Address \_\_\_\_\_ Tax Map # \_\_\_\_\_

Description of Residence or Business: *(check all that apply)*

Business  Church  Tower  Other \_\_\_\_\_

House  SW/Mobile Home  DW/Mobile Home  Modular Home

Siding  Brick  Metal  Log  Other \_\_\_\_\_

Color of Structure \_\_\_\_\_ Stories  1  2  3

Address of Nearest Structure or Directions From Nearest Structure \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

Footage \_\_\_\_\_ Measured From:  Center of Structure  Driveway

E9-1-1 Address \_\_\_\_\_ Zip \_\_\_\_\_

Comments: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Mapped By: \_\_\_\_\_

Date Letter Mailed to Applicant \_\_\_\_\_ Date Letter Mailed to Post Office \_\_\_\_\_

Date put in ArcView \_\_\_\_\_